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**Report to**

Scrutiny Co-ordination Committee

19<sup>th</sup> April, 2006

**Report of**

Director of Legal and Democratic Services

**Title**

Outstanding Issues

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**1 Purpose of the Report**

- 1.1 To identify those issues on which further reports/actions have been requested/are outstanding so that members are aware of them and can monitor progress.

**2 Recommendations**

- 2.1 The Scrutiny Board is recommended to consider the list of outstanding issues as set out below and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**3 Information/Background**

- 3.1 In May 2004, the City Council adopted an Outstanding Minutes system, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members
- 3.2 The table below outlines items where an action or report back to either Scrutiny Co-ordinaton Committee or another Scrutiny Board has been requested.

	<b>Subject</b>	<b>Date for Further Consideration</b>	<b>Responsible Officer</b>
1	<b>Coventry Venture Capital Fund</b>  Carry out research on the functions of the Board of Directors (Meeting 1 <sup>st</sup> March, 2006 refers)	June, 2006	Director of Legal and Democratic Services
2	<b>Neighbourhood Management/Ward Forums</b>  Details of the process for feeding back comments/issues raised at forums into, for example the PPR process, be brought back to this meeting.	July, 2006	Jan Nichols

	Progress report on the operation of the new arrangements in December, 2006. Meeting 29 <sup>th</sup> March, 2006 refers	December, 2006	Jan Nichols
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\* Identifies items where there is a report elsewhere on the agenda on this matter.

#### 4 Monitoring

4.1 This report will be considered and monitored at each meeting of the Scrutiny Co-ordination Committee.

##### List of background papers

Proper officer: Chris Hinde, Director of Legal and Democratic Services

Author: Alison Townsend, Senior Committee Officer Telephone 024 7683 3080

(Any enquiries should be directed to the above)

Other contributors:  
 Nil

Papers open to Public Inspection

**Description of paper**

**Location**

None